



# LAS VEGAS HAWAIIAN CIVIC CLUB

*Kulia E Loa'a Ka Na'auao -- Strive to obtain wisdom*

P.O. Box 97891, Las Vegas, NV 89193

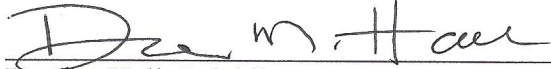
## **Member Acceptance Procedure (Effective November 3, 2019; Updated March 3, 2021)**

**PURPOSE:** In order for the Las Vegas Hawaiian Civic Club (“the Club”) to accept new Members, identifying how such a procedure occurs is important.

**PROCEDURE:** The following procedure will be used by all elected Board Directors, Officers, Committee Chairs, designated sub-Committee Chairs and their supporting members as well as any and all Club Members involved with the new Member acceptance process.

1. After a Membership application and annual dues have been received by the Secretary, the Secretary, or designated representative, will, during a monthly General Membership Meeting, announce that there are potential new Members wishing to join the Club.
2. The Secretary, or designated representative, will make a motion to accept the new Member(s) into the Club. After being properly seconded, discussion or questions may be asked by current Members—non-Members or Observers may not comment—about the requesting individual(s) to identify if any of the attendees object to the requester(s) request to join the Club.
  - a. If there are objections, the person or person objecting must provide valid reason or reasons as to why accepting the requester(s) into the Club would not be acceptable.
  - b. If there are no objections, the procedure of acceptance will continue.
3. Acceptance procedure.
  - a. Upon completion of discussion, if objections are addressed with no additional challenges to the requestor(s), the Pelekikena, or designated representative, will call for the vote.
  - b. Once the motion passes, the Secretary will provide Membership dues received to the Club Treasurer, after recording the dues as income, for later deposit into the Club’s bank account.
  - c. At the first opportunity, the Secretary will generate a Welcome Letter, a funds received receipt, and Membership card(s) and mail them to the new Member(s).

Procedure Approvals:



Doreen Hall, Pelekikena

3/2/21

Date



Frederic Filbert, Interim Secretary

03/02/21

Date

Distribution:

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